



## HATTON ACADEMIES TRUST

### PERSON SPECIFICATION

**Post Title:** Catering Assistant

#### Education and Qualifications

Essential Criteria	Desirable Criteria
Level 2 in English and Maths  Level 2 Food Hygiene Certificate  First Aid qualification or the willingness to undertake training  Physically fit, to be able to move equipment and unload deliveries	NVQ level 2 in Catering or a commitment to complete the qualification  NVQ Level 1 in food preparation and hospitality

#### Knowledge / Skills

Essential Criteria	Desirable Criteria
Well organised with good time management skills  Reliable in order to maintain the consistency of expectations and standards  The ability to identify work priorities and manage the given workload to meet deadlines	Experience of working within catering.

#### Attitude

Be adaptable to quickly changing situations.  Excellent interpersonal skills with the ability to deal effectively with conflict and difficult situations.  Open minded and receptive to new ideas, approaches and challenges.	
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Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

<p>Able to work using own initiative, be pro-active and work as a part of a team.</p> <p>An outgoing personality with the ability to establish positive working relationships with all pupils and staff.</p> <p>Commitment to deliver a first class service to the School.</p> <p>Willingness to undertake training and personal development.</p> <p>Must be suitable to work with children</p>	
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