

PERSON SPECIFICATION

Post Title: Head of Year 12 - Sir Christopher Hatton Academy

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
Qualifications & Training <ul style="list-style-type: none"> Qualified Teacher Status Good Honours degree in related subject Additional, relevant, professional qualification 	✓ ✓	 ✓	1 and 3 1 and 3 1 and 3
Experience <ul style="list-style-type: none"> Teaching experience at Key Stage 5 Mentoring/Coaching or other development work with colleagues Previous experience of Pastoral leadership 	✓	 ✓ ✓	1, 2 and 3 1 and 2 1 and 2
Skills & Knowledge <ul style="list-style-type: none"> Able to communicate effectively, orally and in writing Able to demonstrate effective planning and teaching skills Able to present confidently to a large group of students Able to work with others to achieve common goals Able to use / analyse assessment data systems to raise standards Able to provide clear direction and to inspire, motivate and enthuse others Confident in own ability to be effective and to take on challenges Good ICT skills (in Microsoft Word/Excel) 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2

<ul style="list-style-type: none"> • Able to form good working relationships with all staff and students • Effective behaviour management • Able to support staff and students in maintaining high standards • Up to date awareness of the National Curriculum and specifically within their individual specialism • Efficient and effective administrative, organisational and personal management skills • Experience of being an examiner at either KS4 or KS5 	✓ ✓ ✓ ✓ ✓	✓	1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2
Personal Attributes <ul style="list-style-type: none"> • Able to motivate others and to adopt a positive approach to education • Energy, enthusiasm and perseverance • Reliability and integrity • Good interpersonal skills • Positive commitment to individual personal development • Capacity to work hard, under pressure, to meet deadlines • A good record of attendance during the last three years • Adaptable and amenable with respect to working practices • Ability to work independently and be a team player • Suitable to work with Children 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 1 and 2 2
Equal Opportunities <ul style="list-style-type: none"> • Understanding of equal opportunities issues and an ability to demonstrate strategies to challenge discrimination and prejudice 	✓		2 and 3

Sir Christopher Hatton Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

<ul style="list-style-type: none"> • A commitment to inclusive education 	✓		2
Health and Safety <ul style="list-style-type: none"> • An understanding of health and safety issues 	✓		2 and 3

1 - Application Form

2 – Interview

3 - Documentary Evidence

Sir Christopher Hatton Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment