



## HATTON ACADEMIES TRUST PERSON SPECIFICATION

**Post Title:** CCF Contingent Commander

**Grade:** NJC Scale Point 24-27

### Education and Qualifications

Essential Criteria	Desirable Criteria
<p>Valid First Aid qualification (or the willingness and ability to undertake First Aid training)</p> <p>Possession of or able to pass MOD Security Clearance</p>	<p>D1 or MIDAS minibus training</p> <p>MOD qualifications including Skill and arms and/or range management qualification</p>

### Knowledge / Skills

Essential Criteria	Desirable Criteria
<p>A strong background, ideally as a commissioned officer, in the armed forces and/or MOD cadet forces with relevant experience working with the CCF.</p> <p>An understanding of Safeguarding and its importance, with a strong willingness to develop in this area.</p> <p>Experience in planning and organising resources &amp; equipment.</p> <p>Experience of budgeting and reporting.</p> <p>Experience in recruitment, management and retention of cadets and adult volunteers.</p> <p>Experience in planning and organising events and activities.</p> <p>Knowledge of MOD policy, in particular of safe storage of arms and ammunition.</p>	<p>Previous experience working with the Duke of Edinburgh's Award.</p> <p>Understanding of the MOD Information Management Systems (e.g. Westminster).</p>

Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

## Attitude

Essential Criteria	Desirable Criteria
<p>Ability to communicate and engage effectively, building links and fostering relationships with internal and external stakeholders such as Senior Leadership Team, department heads, school support departments, other school CCFs and other cadet forces.</p> <p>An openness to working flexibly, as many of the activities take place during weekends and holidays and often involve long, irregular and flexible hours, commonly away from home.</p> <p>Must be suitable to work with children.</p>	